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Minutes

Please note that minutes reproduced on this bulletin have not yet been approved as a correct record by the originating body.

Call in arrangements

Any executive decision recorded in this bulletin may be called in for review by the relevant Select Committee, either by the Chairman of that Select Committee or by any five other

Councillors. The Committee Manager must be notified of any call in by **8th August 2001**. All decisions not called in by this date will be implemented.

The call in procedure is set out in full in Part 4 of the Council's constitution, 'Select Committee Procedure Rules', paragraph 16.

Portfolio	Community Development	
Subject Matter	Community Development Grant	
Date	27.07.01	
Place	Station Road	
Time	9.30am	
Present	Councillor: Deborah Roberts Chief Officer: Simon McIntosh Other Officer(s): Jane Thompson, Gerry Lambert	
Final decision		Reason(s)
To award the following grant: CD 01 £3,750 to Turning the Red Lights Green		To the development of a wildlife and sensory garden in Bottisham which will benefit people with disabilities and special needs.

Portfolio	Community Development	
Subject Matter	Sports Development Grant	
Date	27.07.01	
Place	Station Road	
Time	9.30am	
Present	Councillor: Deborah Roberts Chief Officer: Simon McIntosh Other Officer(s): Jane Thompson, Gerry Lambert	
Consultation <i>Record below all parties consulted in relation to the decision</i>		
Cllr Scarr fully supports the application.		
Final decision		Reason(s)
To award the following grant: SD 01 £2,000 to Fulbourn Tennis Club.		To offer free coaching and to develop opportunities for younger players.

Portfolio	Environmental Health
Subject Matter	Fowlmere Land Drainage Survey Financial Contribution
Date	26th July 2001
Place	
Time	
Present	Councillor CC Barker Chief Officer: Dale Robinson Other Officer(s): none
Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision</i>	
None	

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>	
None	
Consultation <i>Record below all parties consulted in relation to the decision</i>	
Local Member Cllr Mrs Roberts supports financial contribution being made and supportive of the Parish Council initiative. Environment Agency and the County Council both support the survey and will be contributing 20% each towards the cost of the survey.	

Options	Reaction	Reason(s)
1. To agree to match the contribution being made by the Parish Council of £1,500	Agree	In line with the Council's Statement on flood defence. The Council is a major partner and contributor in preventing/mitigating against flooding incidents
2. To agree a greater amount	Disagree	It is considered that the Parish Council should take on some financial responsibility. Other Parishes may also come forward with similar requests and available funds must not be exhausted in one contribution to allow for these possible requests to be considered
3. To refuse the request for contribution	Disagree	The survey would be unlikely to proceed and the Council is a main partner in flood prevention as stated within the Council's Statement on Flood Defence

Final decision	Reason(s)
<p>To</p> <p>Agree to the making of a financial contribution towards the Fowlmere land Drainage Survey of £1,500.</p>	<p>To match the funding contribution of the Parish Council, thereby ensuring that the total costs of the survey, i.e. £5,025 will be met by the four principal authorities involved, i.e. County Council, Environment Agency, Parish Council and District Council.</p> <p>To assist with the prevention /mitigation of land drainage problems in line with the Council's agreed policy statement on flood defence</p>

INFORMATION ITEMS – ISSUE DATE 1st AUGUST 2001

1. MEETING BETWEEN CABINET AND SELECT COMMITTEE CO-ORDINATING GROUP

A meeting between the Cabinet and the Select Committee Co-ordinating Group was held on 26th July 2001. The following conclusions were reached:

- That select committees should try to avoid duplicating investigations already being conducted and look to providing added value
- Confirmation that all Members can approach officers direct about issues relating to their wards ~ there are no changes to Members' rights on this
- Where time permits, select committees should look at major issues prior to consideration by the Cabinet and make recommendations
- It is open to select committees to invite all Members to presentations being given to the committee
- A possible approach to the retention/appointment of working parties, looking more closely at the functions of the working party, is recommended and will be considered by each select committee
- Forms of address at meetings where the public are present should be formal
- In other circumstances Members should make clear to officers what form of address they prefer
- Best Value review teams ought to contain up to two Councillors from the relevant select committee and one from elsewhere, but if the committee appoints only one member, a substitute should be appointed
- Reports from representatives to outside bodies should be sent to the relevant portfolio holder and included on the weekly bulletin
- Joint meetings will be held every three months.

Contact officer: Susan May, Committee Manager (01223) 443016

2. LOCAL GOVERNMENT ASSOCIATION RURAL EXECUTIVE

The former Finance, Resources and Staffing Committee agreed in May 2001 to submit a motion for debate at the annual General Assembly of the Local Government Association concerning Rural Rate Relief. The motion was not accepted for debate at the General Assembly, but we were invited to send a representative to present it at the LGA's Rural Executive.

Councillor JD Batchelor therefore attended the LGA Rural Executive on 25th July 2001 to present the motion, arguing that the limitation of Rural Rate Relief to villages with a population of less than 3,000 needs to be reviewed so that all villages, regardless of population, should be eligible for relief dependent on need. This was

well received by the Executive, who have agreed to press the Government to review this aspect of the legislation.

Councillor Batchelor also argued that existing criteria for Hardship Relief would allow local authorities to effectively extend relief to any size of village on much the same terms as that applied through Rural Rate Relief. This interpretation of the legislation was also supported by the Executive.

Councillor RT Summerfield will be presenting a paper on the possibilities of extending relief to larger villages to Cabinet in September.

Contact officer: Greg Harlock, Finance and Resources Director (01223) 443081

3. HISTORIC BUILDING GRANTS

Members are asked to note the following historic buildings grants approved under the delegation procedure during July:

Time extension:

G/9/00 The Old School House, 31 High Street, **Hinxton** - Prof Stratton and Dr Breuer (six-month time extension until December 2002 to allow for thatching delays)

Grants offered:

G/16/00 Rose Cottage, High Street, **Horningsea** - Ms A Porter £1,824 (40%) for replacement and repair of windows, reinstating horizontal sliding sashes in rear lean-to

G/17/00 Rose Cottage, High Street, **Horningsea** - Ms A Porter £2,460 (50%) for re-roofing the lean-to bathroom and rear extension using gault clay pantiles

G/5/01 Stable block, Wandlebury Ring, **Stapleford** - Cambridge Preservation Society £1,100 contribution towards restoration works and conversion to educational facilities (as third party contributors to unlock monies from WREN (Waste Recycling Environmental) from the Landfill Tax Credits fund).

G/6/01 333 High Street, **Cottenham** - Mr. N Stevenson £115 (one third) for restoring and repairing front cast iron gate.

Contact officer: Rob Walker, Conservation Manager (01223) 443180

4. STAFF QUESTION AND ANSWER SESSIONS ON POSSIBLE MOVE TO CAMBOURNE

As the Council weighs up the pros and cons of moving its entire operation to Cambourne Business Park, staff are being invited to attend an open Question and Answer session in the Council Chamber at South Cambridgeshire Hall. It is hoped that their views and questions will help with the final decision Members need to make on Thursday 27th September.

The sessions have been arranged for:

10am – 12pm, Friday 17th August

10am – 12pm, Monday 20th August

Answering the questions:

- Councillor Daphne Spink MBE, Leader of the Council
- John Ballantyne, Chief Executive
- Greg Harlock, Finance and Resources Director
- Philip O'Dell, Assistant Director (Exchequers and Resources)

EVERYONE who works for SCDC is invited to attend. Staff are advised to inform their line-managers to ensure departments split visits between the two sessions.

QUESTIONS can be forwarded to Philip O'Dell to be answered at a designated session. These will be treated anonymously, if preferred. Written questions can also be posted into a box in the Council Chamber on the day. Questions by show of hands will also be invited at each session.

Contact officer: Sally Carroll, Information Officer (01223) 443262